

Confidential Memo

Date:
Students Name:
To:
From:
Re: This student may be experiencing challenges or has experienced a traumative event in the last 24 hours. You may notice academic, emotional or behavioral

challenges in response to this. Please treat student with extra CARE. Thank you!

C - Compassion	Practice compassion with this student
A - Awareness	Increase awareness of student needs
R - Recognize	Silently observe and recognize student signs
E - Empathy	Practice empathy with this student